

PHARR-SAN JUAN-ALAMO I.S.D.  
CAREER & TECHNICAL EDUCATION

**Student Travel Request**

Breakfast: Leaving by 6:00 a.m. or returning after 10:00am  
Lunch: Leaving by 10:00 a.m. or returning after 2:00p.m.  
Dinner: Leaving by 2:00 p.m. or returning after 8:00 p.m.

Date: \_\_\_\_\_

Teacher \_\_\_\_\_ Campus \_\_\_\_\_  
VENDOR \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY/STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

Students will be attending (*Specify type of Conference*): \_\_\_\_\_  
\_\_\_\_\_ to be held at: \_\_\_\_\_

	<i>Location/Place</i>
Meals for _____ students for _____ days/ _____ per meal	_____
Hotel Accomodations for _____ students @ _____ per student	\$ _____
Registration fee for _____ students @ _____ per student	\$ _____
Registration(late) fee for _____ students @ _____ per student	\$ _____
PLUS: Meals for _____ teachers @ \$ _____ /meal	\$ _____
PLUS: Meals for _____ bus driver(s) @ \$ _____ /meal	\$ _____
student/sponsor	
\$7.00 local	
\$8.00 out of valley	
<b>Total amount requested</b>	\$ _____

Verified by: \_\_\_\_\_  
CTE Coordinator

Approved by: \_\_\_\_\_  
CTE Director