



CARMEN ANAYA ELEMENTARY
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Site-Based Decision-Making Committee Meeting Agenda

Location: Virtual via Microsoft Teams

Date: Friday September 18, 2020

Time: 3:55 PM – 5:10 PM

Attendees: Alicia Flores, Andrew Wirt, Beatriz Lackey, Berta Cantu, Christina Rangel, Graciela Rodriguez, Hilda Hernandez, Jessica Perez, Jose Sepulveda, Laura Torres, Laura Quiroz, Maria Hernandez, Mario Sanchez, Rebekah Valdez, Roel Luna

I. Call to order

Berta Cantu called to order the regular meeting of the Site Based Decision Making Committee at 3:55 on Friday, September 18, 2020 through Microsoft Teams.

II. Roll call

Berta Cantu conducted a roll call. The following persons were present: Alicia Flores, Andrew Wirt, Beatriz Lackey, Berta Cantu, Christina Rangel, Graciela Rodriguez, Hilda Hernandez, Jessica Perez, Jose Sepulveda, Laura Torres, Laura Quiroz, Maria Hernandez, Mario Sanchez, Rebekah Valdez, Roel Luna

III. Approval of minutes from last meeting

Berta Cantu – no minutes to approve from last meeting.

IV. Open issues

- a) None

V. New business

- a) **Site Based Decision Making Committee** | SBDM committee discussed vision, impact, and purpose of the SBDM. Roles and responsibilities of SBDM members were discussed. Overall structure and legal requirements were discussed.
- b) **Committee Members** | B. Cantu distributed subcommittee assignments and discussed expectations of the work of each subcommittee.
- c) **CIP : PART 1** | A. Wirt gave overview of Campus Needs Assessment process and gave each SBDM professional

member access to aggregate data. SBDM members decided to receive a printed data binder in addition to the virtual database.

- d) **Next Steps** | B. Cantu gave timeline for subcommittee work on campus need assessment and CIP goal development. Deadline of 10/16/2020 was set and agreed upon by all members.

VI. Adjournment

Berta Cantu adjourned the meeting at 5:10 PM.

Minutes submitted by: Andrew Wirt

Minutes approved by: Berta Cantu