

PHARR, SAN JUAN, ALAMO MEMORIAL
EARLY COLLEGE HIGH SCHOOL
STUDENT COUNCIL

OFFICIAL 2019-2020 ELECTION PETITION PACKET



This packet must be completed and returned at
The Mandatory Meeting, Thursday May 16th at 4:30 PM

The following items will be collected:

- Parent Signature on Page 2
- Circle Desired Position on Page 3
- Petition Signatures on Page 4
- Teacher Recommendation Form on Page 5 (Folded and Stapled)
- Re-Election Accountability Form on Page 6 (Only if you currently hold an elected position)
- Your 5th 6-Weeks Report Card on Page 7 (Printed and attached)



PROCEDURES & GUIDELINES

TIMELINE – TO BE STRICTLY FOLLOWED

- **PETITIONING PERIOD. Starts April 23rd**
 1. Download, print, and complete this petition form. A digital download can be found on the school website.
- **MANDATORY MEETING FOR ALL POTENTIAL CANDIDATES. May 16th 4:30 PM in Room L209**
 1. At this meeting, outgoing seniors will verify and approve your petition form.
 2. Candidate must be present at this meeting to be considered for election.
- **CAMPAIGNING AND VOTING. May 20th – May 24th**
 1. Campaigning will begin at 7:30 a.m. on the first day and end at 10:00 a.m. on the last day.
 2. Campaign materials must be taken down by 4:30 p.m on the last day.
 3. Voting will be open online Friday May 24th from 7:30 a.m. – 4:10 p.m.
 4. The Election Runner online voting program will calculate all results. All results are final.

ELIGIBILITY GUIDELINES AND POSITIONS AVAILABLE

- **ALL CANDIDATES MUST HAVE:**
 - 80 overall average
 - No grade lower than a 70 (65 for an Honors/AP course)
 - Attended the mandatory meeting on April 26th.
 - Submitted the complete petition form and have it approved at the mandatory candidate meeting.
- **POSITIONS ARE AS FOLLOWS FOR BOTH STUDENT COUNCIL AND CLASS COUNCIL, UNLESS INDICATED.**
 1. **Class President & Student Council President:** The student council president must be a senior during the year that they serve. All presidents must have served one year prior as an elected officer and attended a TASC event or workshop.
 2. **Class Vice President & Student Council Vice President:** The student council vice president must be a junior or senior during the year that they serve. All vice-presidents must have served one year prior as an elected officer.
 3. **Class Recording Secretary & Student Council Recording Secretary:** The student council recording secretary must be a junior or senior during the year that they serve. Class recording secretary is open to all students with an approved petition.
 4. **Class Treasurer & Student Council Treasurer** Open to all students with an approved petition.
 5. **Class Parliamentarian & Student Council Parliamentarian** Open to all students with an approved petition.
 6. **Class Historian & Student Council Historian** Open to all students with an approved petition.
 7. **Class Reporter & Student Council Reporter** Open to all students with an approved petition.
 8. **Class Corresponding Secretary & Student Council Corresponding Secretary** Open to all students with an approved petition.
 9. **TASC District or State Officer:** In the event that PSJA Memorial Early College High School serves a TASC state or district office, a student will be appointed by the student council advisor to serve as the TASC student officer.

CAMPAIGNING & ELECTION GUIDELINES

- **CAMPAIGN WEEK:**
 - All campaign materials are at candidate's expense.
 - A student council advisor must approve all campaign materials.
 - All campaign materials must be appropriate and only highlight a candidate's qualifications. Negative or inappropriate campaign materials will NOT be allowed. This will be up to the discretion of the student council advisers.
 - Campaigning strategies are limited to: Posters and Flyers; Word of Mouth; Buttons, Ribbons and other wearable items that adhere to the dress code.
 - Begins at 7:30 am on the first day of campaigning.
 - Ends 10:00 am on the last day of campaigning. Absolutely no campaigning beyond this time.
 - All campaign materials must be removed from walls by 4:30 p.m. on the last day of campaigning. Student Council advisors and the current Student Council President will enforce this.
 - Elections will be online only.
 - The entire student body may vote for a student council position while class office positions may only receive votes from their grade level.
 - Tabulations will be conducted by the Election Runner online program.
 - Results will be announced via intercom and/or the campus website.
 - Our school principal and/or student council advisor will handle all violations and repercussions.

We, the undersigned, understand the procedures listed on this page.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

ELECTED POSITIONS

CIRCLE ONE

FOR REQUIREMENTS, REFER TO PAGE 2

STUDENT COUNCIL

President

Vice President

Recording Secretary

Corresponding Secretary

Treasurer

Parliamentarian

Historian

Reporter

SENIOR COUNCIL Class of 2020

President

Vice President

Recording Secretary

Corresponding Secretary

Treasurer

Parliamentarian

Historian

Reporter

JUNIOR COUNCIL Class of 2021

President

Vice President

Recording Secretary

Corresponding Secretary

Treasurer

Parliamentarian

Historian

Reporter

SOPHOMORE COUNCIL Class of 2022

President

Vice President

Recording Secretary

Corresponding Secretary

Treasurer

Parliamentarian

Historian

Reporter

FRESHMAN COUNCIL

President

Vice President

Recording Secretary

Corresponding Secretary

Treasurer

Parliamentarian

Historian

Reporter

PETITION FORM

Student signatures **cannot** be the same as someone petitioning for the same position as you.

We, the undersigned petitioners, swear that we are qualified voters of PSJA Memorial High School, and not having signed any other petition for this office, do certify that

Candidate name: _____

is certifiably qualified to run for office under the laws of the Wolverine Student Council Constitution.

We do request that his or her name be entered as a candidate for the office of

CIRCLE ONE: Student Council, Senior Class, Junior Class, Sophomore Class, Freshman Class

Office you are running for: _____

Petition form must include **stapled teacher recommendation and **most timely grade report**.*

STUDENTS' SIGNATURES AND ID

1. _____ (For Class & Student Council Office)
2. _____ (For Class & Student Council Office)
3. _____ (For Class & Student Council Office)
4. _____ (For Class & Student Council Office)
5. _____ (For Class & Student Council Office)
6. _____ (For Class & Student Council Office)
7. _____ (For Class & Student Council Office)
8. _____ (For Class & Student Council Office)
9. _____ (For Class & Student Council Office)
10. _____ (For Class & Student Council Office)
11. _____ (For Student Council Office Only)
12. _____ (For Student Council Office Only)
13. _____ (For Student Council Office Only)
14. _____ (For Student Council Office Only)
15. _____ (For Student Council Office Only)

TEACHER APPROVAL (3)

1. _____
2. _____
3. _____

ADMINISTRATOR APPROVAL

1. _____

CANDIDATE'S SIGNATURE

Signature _____

Printed Name _____

ID Number _____ Current Grade ____

Phone Number _____

Email _____

Student Council Verification: Does student meet all guidelines? _____

Approval Signature: _____

**STUDENT COUNCIL AND CLASS OFFICE
TEACHER RECOMMENDATION FORM**

Instructions:

- Complete form appropriately.
- Once completed, fold and staple for discretion.
- Return to student.
- Candidate to student council sponsor must submit form on time, in its stapled form and with other petition requirements.

Rate the candidate based on the follow attributes:

	Poor				Average				Excellent		
Leadership	1	2	3	4	5	6	7	8	9	10	
Attendance	1	2	3	4	5	6	7	8	9	10	
Love for School	1	2	3	4	5	6	7	8	9	10	
Character	1	2	3	4	5	6	7	8	9	10	
Academics	1	2	3	4	5	6	7	8	9	10	
Social	1	2	3	4	5	6	7	8	9	10	
Creativity	1	2	3	4	5	6	7	8	9	10	
Organization	1	2	3	4	5	6	7	8	9	10	
Integrity	1	2	3	4	5	6	7	8	9	10	
Discipline	1	2	3	4	5	6	7	8	9	10	

Provide a brief statement of the candidate’s qualifications.

Teacher information:

Printed Name _____ Signature _____

Years familiar with student _____ In what capacity _____

Email _____

RE-ELECTION ACCOUNTABILITY & EVALUATION FORM

(ONLY BE COMPLETED IF YOU CURRENTLY HOLD AN ELECTED OFFICE.)

This document has been designed to help us identify and evaluate your strengths and weaknesses in your most recent year in student council or class office.

In order to continue in an elected office position, your current adviser must accept or reject your petition form. Their decision will be outlined on this document.

Their decision is final.

Advisor name: _____ Signature: _____ Date: _____

Candidate: _____ Signature: _____

Comments from the student candidate
can be addressed here.

To be filled out by advisor:

1. Attendance (Comment below)
2. Work Ethic (Comment below)
3. Organization and Focus (Comment below)
4. Communication (Comment below)
5. Attitude and General Behavior (Comment below)
6. Multi-Tasking (Comment below)
7. Leadership (Comment below)
8. Duties Specific to Office Position (Comment below)
9. Overall Performance (Comment below)
10. Additional Comments

Required Initials of Current Council Adviser

____ Petition **Accepted**

____ Petition **Rejected**

5TH SIX WEEKS REPORT CARD

(Attach printed copy of your report card here.)

All candidates must have:

- 80 overall average
- No grade lower than a 70 (65 for an Honors/AP course)